

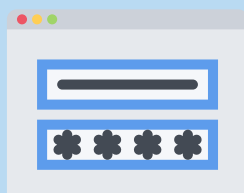
Getting Started With Your Security Awareness Training Program



Congratulations on your enrollment in our Security Superhero training program! This checklist will serve as a great starting point to help get you started!

1 Log in & Set-Up Profile

The first step is easy! Log in to the portal. If you have not already done so, set up your profile and create a fun username!



☐ Log in and set up your profile

2 Complete Annual Training

Start building your cybersecurity foundation by completing your Annual Security Awareness Training before the deadline. Treat this like your Security Superhero Bootcamp that covers the basics!



☐ Complete your Annual Training

3 Stay Alert for Micro-Trainings

Every Thursday (except the final week of the month) you'll receive a short training video and quiz on the latest security threats. Take this "Micro-Training" to stay informed and improve your Employee Secure Score (ESS)!



☐ Stay alert for Micro-Trainings

4 Read Your Monthly Newsletter

On the last Thursday of the month, you'll receive a Security Newsletter with important information and tips for protecting the business and yourself. Feel free to share this with your family and friends!

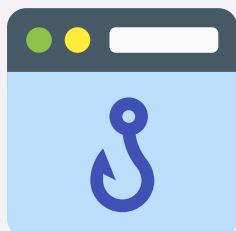


☐ Read your monthly Security Newsletter

5 Train in Outlook

Use your Catch Phish tools to keep up with your training program – right inside Outlook!

Email Analysis is:
If a suspicious message lands in your inbox, simply click your "Email Analysis" button to learn about the likelihood of it being a real phishing threat.



Security Training:
Watch your weekly Micro-Training videos and complete the accompanying quiz right inside Outlook by clicking on the "Security Training" button!

☐ Train with Catch Phish

6 Climb the Leaderboard

Your Security Awareness Program was created to be FUN! Compete with your co-workers for the top spot on the leaderboard!

How can you get to the top? Start with your Annual Security Awareness Training, then start working your way through all of the weekly Micro-Training videos and quizzes! You can also acknowledge your policies and procedures to improve your score!



Beware: We will be testing your ability to spot phishing emails, the top attack method of cybercriminals. If you fall for a phishing simulation, you will lose ESS points – but you can gain them back by correctly identifying future simulations with your Email Analysis tool inside Catch Phish!

☐ Climb the leaderboard